Rotary District 7390
4-Way Test Speech Contest

Your Club Contest: What you need to do:

1. Notify the District chairperson that your club intends to participate. You're mid-level Coordinator or District chair will have to be happy to help you with organizing your contest.
2. Have your Committee review the contents of this manual. Make copies of information that you want to distribute.
3. Contact the high school principal or teacher and explain the contest. Ask the principal to designate a cooperating teacher/facilitator. Make contact with that co-operating teacher. Volunteered to go to the school and teach a lesson that explains the objectives the Four-Way Test and the speech contest, why we have it, what the speeches should be about, how they're judged, and what the prize money will be. Brochures with applications are available by contacting the District Chairperson or Registrar.
4. It is recommended that there should be no more than eight contestants in a club contest. If a participating school has more than six contestants, the school facilitator, supported by the club contest chair, should conduct in school runoffs to arrive at six or less finalists. If there is all only one participating school in your area, the contest and judging can be held at the club meetings as the program. If students from more than one school are participating, devise an equitable way to determine who gets to compete in the club contest.
5. For the club meeting when speeches are given, invite the parents, principal, and cooperating teacher in addition to the speakers. The club should pay for these additional meals. The award of cash prizes, four-way test plaques, and other prizes is at the discretion of the club.
6. Use the enclosed judging sheet to determine winners. This will be the scoring sheet used at the club, mid-level, and District levels district finals. Be sure the participants have seen and use this sheet when developing their speeches.
7. Prepare press releases to acknowledge your contestants and provide your club with additional public relations. Sample to follow.