



Legal Issues for Clubs
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Presented by Dave Getz
Rotary Club of Mechanicsburg-North

Takeaways:

- I. Reporting Requirements for Clubs:
 - a. Federal: IRS Form 990
 - b. Pennsylvania: PA Bureau of Corporations and Charitable Organizations
 - c. PA Department of State Corporation Bureau
 - d. If your Club has its own Foundation, there are additional state and federal requirements.
 - e. Reporting Requirements to RI. Reports are due by July 31 and January 31 each year.

- II. Insurance
 - a. Insurance is provided for clubs through Hylant
 - b. rotary.hylant.com
 - c. Password: Rotary 1905
 - d. Loss prevention strategies

- III. Fundraising activities
 - a. Review insurance matters
 - b. Review loss prevention strategies
 - c. Small games of chance licenses from the County Treasurer.
 - i. 3 kinds of licenses depending on the game.
 - d. Bingo licenses from the County Treasurer.

IV. Spending actions

- a. Create standards
- b. Have more than one person responsible for money.
- c. Treasurer should present monthly financial report to the Board.
- d. Follow IRS rules of private inurement.
- e. Donations to Rotary Clubs are generally not deductible as charitable contributions.
- f. A Club may have a Foundation that qualifies as a charitable organization where contributions are charitable deductions.

V. Rotary Intellectual Property.

- a. Rotary updated its branding and logo in 2013. Use the Masterbrand!
- b. <https://brandcenter.rotary.org>
- c. Don't use the wheel (Mark of Excellence) by itself.
- d. People of Action
- e. Use the proper Rotary colors, not just any blue or gold.

VI. Council on Legislation

- a. Rotary's "parliament"
- b. Rotary's COL has made many important changes to Rotary over the years.