

# SUMMARY OF RESPONSIBILITIES

## RECEIVING CLUB (Host)

1. Arranges for 3 host families.
2. Arranges schooling and other educational matters at a pre-university secondary school level.
3. Appoints a Rotarian as counselor for each student.
4. Meets the exchanges upon arrival.
5. Ensures the attendance of the student at all mandatory functions such as orientations and district conferences and bears the costs thereof.
6. Develops a suitable program of contacts and activities for the student.
7. Provides a regular monthly allowance, preferably in advance.
8. Maintains contact with the sending Club and the student's natural parents.
9. Ensures the student's regular attendance of Club meetings and functions.

## HOST FAMILY

1. Provides a home at no cost for the student.
2. Exercises normal parental responsibilities and supervision over the student.
3. Accepts the student as one of the family in all respects.

## NATURAL PARENTS

1. Agree in writing to the rules of the program as a condition of selection.
2. Pay the prescribed travel and other fees.
3. Provide appropriate clothing including any necessary school uniforms.
4. Provide any additional spending money plus the required emergency fund.
5. Pay the cost of health, accident and personal luggage insurance.
6. Arrange and pay for all travel documents such as passports and visas.
7. May be required to host a foreign student in return.

## EXCHANGE STUDENT

1. Agrees in writing to accept all the rules of the program.
2. Accepts the supervision of the receiving Rotary District, Club, counselor and host family.
3. Agrees to accept the placing in the country to which they are assigned.
4. Agrees to speak at Rotary and other community functions both during and after the period of the exchange.
5. Corresponds regularly with both the sending district and sponsor Club.
6. Flies out and returns home on the dates and by the route specified by the sending District. No alterations will be considered.