

Rotary District 7390

4-Way Test Speech Contest

Suggestions for Operating a Four Way Test Speech Contest

A define time and location should be set for the drawing and speaking order. All contestants and coaches should be notified.

Before the meeting/contest begins:

- Meet with judges and timekeeper - Review judging, scoring and timekeeping procedures. Answer any questions.
- Conduct drawing for speaking order - Be certain to write down the identity of the speaker for each number.

Call the meeting to order:

1. Invocation
2. Pledge of Allegiance
3. Welcome and purpose of the contest
4. Introductions (do not introduce judges or contestants at this time).
5. Explain the operation of the contest.
 - a. "Contestants will be introduced by speaking order".
 - b. MID-LEVEL only - "Speakers may use one 3x5 card for notes".
"Props will not be allowed."
6. Introduce Speaker Number 1 (not their name at this time)
7. At the end of each speech, have the timer signal when one minute is left to give the contestant time to sum up their speech.
8. Introduce Speaker Number 2 - Repeat the same procedure for all speakers as for Speaker Number 1.
9. After all contestants have spoken and the judges have tallied their scores, the timer will give them any penalty points. The judges will subtract the penalty points to arrive at the new points and then rank the contestants and determine a winner, second place, etc.

10. While the judges are determining the ranking of the contestants, recall the speakers by order of speaking.
 - a. Have each speaker introduce himself/herself by name, school, class (freshman, sophomore, etc), what inspired them to write this particular speech, and what do they see for their own future (college, etc).
11. Announce the winners of third place, then second place and finally first place.
 - a. Announce the time and place of the next contest.
 - b. Thank and introduce the judges and timer.
 - c. Thank all of the speakers for an excellent program.